

Vendor Privacy Notice

The Procter & Gamble Company ("P&G") and its subsidiaries may process the personal data of members and representatives of your company when managing its relationship with you. In some circumstances, for examples as when conducting vetting for antibribery purposes, it may process the data of your organization's representatives, owners or principal officers as further detailed in the notice provided in the antibribery due diligence survey (if applicable). Please provide a copy of this notice to any individuals within your organization whose personal data is expected to be processed by P&G during onboarding or for the purposes of managing this commercial relationship.

The personal data that P&G will process includes:

- Personal details (e.g., name, date of birth);
- Contact details (e.g., professional email address or phone number);
- Job-related data (e.g., position);
- Location, (e.g., the country, city or office in which they are located);
- Financial and banking information (e.g., bank account number for setting up in our systems to be able to make payments)
- Biometric information including facial recognition data and a mathematical representation of your biometric identifier
- Any other information that the individual voluntarily provides during the course of the vetting and or commercial relationship.

With respect to processing the personal data of your organization's representatives, P&G has a legitimate interest in processing this data for the purposes of commencing and maintaining the relationship with your organization. The purposes for which this data will be processed include:

- Creation of vendors in our systems;
- Onboarding of your organization;
- Review of invoices and making payments;
- Communicating with your representatives as necessary in the course of the relationship, e.g.
 - Commercial interaction, e.g. bidding, negotiation, contract negotiations, etc
 - Technical interaction, e.g. specifications, service descriptions, Scope of Work, KPIs, etc.
 - Daily Operation, e.g. exchange of pricing, supply chain and technical information, volumes, planning parameters and others.
 - Business related interaction on multiple organizational levels
- Conducting due diligence on relevant risk areas such as privacy, antibribery, sanctions, information security, responsible sourcing, etc.
- Enabling productivity tools in meeting software such as transcription and summaries,
- Compliance with laws, regulations and Company policies regarding antibribery, child labor, anticorruption, sanctions, export controls, human rights and other corporate governance and stewardship requirements
- Compliance with all legal, regulatory, judicial, tax or governmental requirements

With respect to the personal data P&G collects for purposes of performing due diligence and vetting vendors, P&G has a legitimate business interest in performing these vetting processes in order to comply with applicable legal obligations and will process personal data in order to perform these vetting

processes. The personal data will be processed only to conduct necessary background checks and to perform vetting related to compliance with third party risk areas such as antibribery, sanctions, privacy, information security and others. This vetting may be required, in order for P&G to consider and determine, among other factors, whether to retain, or continue to retain, your company as supplier or business partner and also to determine any appropriate contracts and controls.

P&G will share this personal data with the service providers that support our systems and processes including with our vetting partners, in order for those partners to run appropriate checks for sanctions and politically exposed persons, as well as to assess privacy or security controls.

With respect to the personal data P&G processes regarding diverse attributes of vendors and potential vendors, such personal data is only collected with consent and processed at the voluntary disclosure and sole discretion of the individual or vendor representative. Please note that all the information requested by P&G is optional and your decision on whether to share such information to P&G or any vendor platform that P&G utilizes is completely voluntary and does not influence your organization's candidacy in the P&G vendor selection process. P&G ultimately selects vendors based on "best total value" and will also consider other factors like quality, reliability, cost, innovation, sustainability, responsiveness, and market expertise. P&G ultimately uses this personal data to calculate total, aggregated expenditure amounts towards diverse spending in order to improve P&G's efforts in supporting diverse business partnerships year over year. P&G may also share aggregated expenditure data with corporate customers who request this information.

With respect to biometric information, we will retain biometric data for no more than three years from the individual's last interaction with us, unless we are required to retain it longer for legal or regulatory compliance purposes, or to exercise or defend our legal interests. We have implemented commercially reasonable protocols to safeguard and, when appropriate, to permanently delete or dispose of such biometric data.

If the individual whose personal data is processed by P&G is located outside of the United States (e.g. in the EEA, UK or Switzerland) their data may be transferred to jurisdictions outside the jurisdiction in which it was collected, including to the United States.

P&G and its service providers/partners may retain the personal data for the duration of our relationship with your organization in accordance with Procter & Gamble's Record Retention limits.

Subject to applicable law, the individuals whose personal data P&G processes may have certain rights with respect to their data, such as rights of access, rectification, erasure, and portability, as well as the right to request restriction of processing or object to P&G's processing.

If an individual has any questions or concerns about P&G's processing of their personal data, or wishes to exercise their rights under applicable data protection law, they may contact P&G's Data Protection Officer at pgprivacyofficer.im@pg.com. The individuals whose data P&G processes also have the right to lodge a complaint with the relevant supervisory authority in their jurisdiction.